



DEPARTMENT OF THE AIR FORCE
HQ WARNER ROBINS AIR LOGISTICS CENTER (AFMC)
ROBINS AIR FORCE BASE GEORGIA

64-10, part Misc
Grant
11 Dec 00

MEMORANDUM FOR SEE DISTRIBUTION

14 NOV 2000

FROM: WR-ALC/LGP

SUBJECT: WR-ALC Operating Procedures for Contract Depot Maintenance Activity Group
(DMAG) Funded Purchase Request

1. In order to prevent a reoccurrence where we had a PR amendment processed for total PR cancellation and then the contract was awarded, the following procedure is being implemented for all LGPA DMAG certified PRs. The original PR with LGPA's certification signature in blue will be used to cancel the PR. For total PR cancellation, obtain the original certified PR with LGPA signature in blue and in bold black ink, change the amendment number, write "CANCEL" on the front page of the PR, and add the correct Card Code. Coordinate this PR amendment with the PCO and then process as normal amendment.

3. The points of contact are Samella Swader, LGPA, 6-6674, Wade Sumner, Jeff Wilner, Ken Howell and Doug Mitchell, LGPC, 6-4264, or 6-5057.

GERALD A. COOK
Chief, Depot Maintenance Division
Directorate of Logistics

DISTRIBUTION: WR-ALC/LAO

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LUX			
LVX			
LYK			
LZK			

Other

DATE IN: 11-30-00
DATE OUT:

2001-4-B